



# City of San Leandro

Meeting Date: December 7, 2020

## Staff Report

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**File Number:** 20-589

**Agenda Section:** CONSENT CALENDAR

**Agenda Number:** 8.O.

**TO:** City Council

**FROM:** Jeff Kay  
City Manager

**BY:** Jeanette Dong  
Recreation and Human Services Director

**FINANCE REVIEW:** Susan Hsieh  
Finance Director

**TITLE:** Staff Report for a City of San Leandro City Council Resolution to Approve the City of San Leandro Human Services Commission's Recommendations for the Community Assistance Program (CAP) Grants for 2020-21 and to Approve Additional Appropriations of \$28,355 from the General Fund Unrestricted Reserves to Operating Account 010-61-014-8513 in Fiscal Year 2020-21 to restore the CAP to Full Funding of \$150,000.

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### SUMMARY AND RECOMMENDATIONS

Staff recommends that the City Council approve the recommendations from the Human Services Commission for 2020-21 Community Assistance Program Grant funding. Staff also recommends that City Council approve additional appropriations of \$28,355 from the General Fund Unassigned Fund Balance to operating account 010-61-014-8513 in 2020-21. The funding is for one fiscal year at a total appropriation of \$150,000.

### BACKGROUND

Through the Community Assistance Program (CAP), the City of San Leandro supports non-profit organizations that provide human services to San Leandro residents. The Human Services Commission (HSC) reviews the written grant proposals, receives an oral presentation from each grant applicant, assesses the City's need for the program and makes funding recommendations to the City Council. This year the HSC and the Recreation and Human Services (RHS) staff were able to utilize the Human Services Gap Analysis as part of the application review process. In accordance with the City's gap analysis implementation plan, the priorities are: severe/high-level mental and behavioral health; development of food security programs or services, and domestic and intimate partner violence services.

The HSC and RHS staff developed their funding recommendations in combination with the City's public service Community Development Block Grant (CDBG) allocation. The CDBG funding was recommended by Community Development Department staff.

### DISCUSSION

RHS issued a Request for Funding Applications (RFA) on March 6, 2019 and received a total of

fifteen (15) grant applications. The HSC received oral presentations from each applicant on April 10, 2019. Funding recommendations were made during the commission meeting on April 24, 2019 and subsequently presented to the City Council.

Because funding for CAP is limited, grants were recommended for the most essential services.

The funding criteria used for recommendations included:

- Severe/high-level mental and behavioral health;
- Development of food security programs or services, and
- Domestic and intimate partner violence services.

The Commission and staff recommend the following allocations:

<b><u>AGENCY</u></b>	<b><u>GENERAL FUND (CAP)</u></b>	
East Bay Agency for Children (EBAC)	\$20,000	
Family Violence Law Center	\$25,000	
Girls, Inc. of Alameda County	\$27,500	
La Clinica de la Raza	\$32,500	
Mercy Retirement and Care Center	\$20,000	
Ruby's Place	\$15,000	
Safe Alternatives from Violent Environments (SAVE)		\$10,000
<b>TOTAL</b>	<b>\$150,000</b>	

Options Recovery Services and Peers Envisioning and Engaging in Recovery Services (PEERS) were not recommended for funding. La Familia Counseling Service was disqualified from the process and El Centro Legal de la Raza withdrew their application.

**Proposed Scope of Services for the San Leandro Community**

1. East Bay Agency for Children (EBAC): Food security and family violence prevention services.
2. Family Violence Law Center: Free legal services for persons fleeing violence (restraining orders, custody/support orders, etc.)
3. Girls, Inc.: Counseling services, case management, family crisis intervention, respite stay services and parenting workshops
4. La Clinica de la Raza: Medical, dental and mental health services at the Fuente Wellness Center at REACH.
5. Mercy Retirement and Care Center: Free groceries for low-income seniors with additional outreach to the Chinese-and Spanish-speaking populations.
6. Ruby's Place: Shelter and services for domestic/intimate partner violence and their children.
7. Safe Alternatives from Violent Environments (SAVE): Partners with San Leandro Police Department (COPS Program) to prevent and reduce domestic violence and provide services to victims and their children.

**Fiscal and Budget Authority**

The adopted Fiscal Year 2020-21 budget includes \$121,645 in account number

010-61-014-8513 for Community Assistance Program grants. Staff recommends City Council approve an additional appropriation of \$28,355 from the General Fund Unassigned Fund Balance to the operating account number 010-61-014-8513 for 2020-21. This additional appropriation is necessary to provide the full funding of \$150,000 which was overlooked during the Fiscal Year 2020-21 budget process.

**CONCLUSION**

Staff recommends the approval of the recommendations from the Human Services Commission for the Community Assistance Program grants for 2020-21, and an additional appropriation of \$28,355 from the General Fund Unassigned Fund Balance to the operating account number 010-61-014-8513.

**PREPARED BY:** Jeanette Dong, Director, Recreation and Human Services



# City of San Leandro

Meeting Date: December 7, 2020

## Resolution - Council

**File Number:** 20-590

**Agenda Section:** CONSENT CALENDAR

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**TO:** City Council

**FROM:** Jeff Kay  
City Manager

**BY:** Jeanette Dong  
Recreation and Human Services Director

**FINANCE REVIEW:** Susan Hsieh  
Finance Director

**TITLE:** RESOLUTION of the City of San Leandro City Council to Approve the City of San Leandro Human Services Commission’s Recommendations for the Community Assistance Program (CAP) Grants for Fiscal Year 2020-21 and to Approve Additional Appropriations of \$28,355 from the General Fund Unassigned Fund Balance to Operating Account 010-61-014-8513 to restore the CAP to Full Funding of \$150,000.

WHEREAS, the City Council recognizes the important work of the City's health and human services community-based organizations in creating a safety net for the City's most vulnerable populations; and

WHEREAS, the City Council supports efforts to address the following areas: mental health, hunger , shelter, safety net health care, domestic violence and other areas of need in San Leandro; and

WHEREAS, the City Council received and acknowledged the need for certain health and human services as identified in the Human Services Gap Analysis.

NOW, THEREFORE, the City Council of the City of San Leandro does RESOLVE as follows:

That the City Manager is authorized to enter into (CAP) Grant agreements with the Recipients identified below, as recommended by the Human Services Commission to the City Council, for a total amount of \$150,000 in account 010-61-014-8513 in the Fiscal Year 2020-21 adopted budget;

<u>AGENCY</u>	<u>GENERAL FUND (CAP)</u>
East Bay Agency for Children (EBAC)	\$20,000
Family Violence Law Center	\$25,000
Girls, Inc. of Alameda County	\$27,500

La Clinica de la Raza	\$32,500	
Mercy Retirement and Care Center		\$20,000
Ruby's Place	\$15,000	
Safe Alternatives from Violent Environments (SAVE)		\$10,000
<b>TOTAL</b>	<b>\$150,000</b>	

That the City Manager is authorized to appropriate funds of \$28,355 from the General Fund Unassigned Fund Balance to operating account 010-61-014-8513 in Fiscal Year 2020-21.